

**Town of Sunset Beach
Planning Board Retreat
August 21, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Members Sybil Kesterson, Noelle Kehrberg, Bob Tone and Len Steiner

Members absent: Member Al Seibert

Staff Present: Sandy Wood, UDO Administrator, and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the Retreat meeting to order and advised this Retreat is to finalize the Planning Board recommendation to Council concerning the Bike & Pedestrian Plan and to develop the overlay district from the Vision Plan for the area known as the Sunset Blvd. North corridor from the Highway 904/179 intersection to the Intracoastal Waterway.

Bike & Pedestrian Plan

Sandy Wood reviewed the Bike & Pedestrian Plan conceptual drawings with the Board noting the portions of the plan that have been finalized which include the areas of Sea Trail and Sunset Blvd. South. Wood advised that the Planning Board in recent months has discussed recommending to the Council that the portion from the roundabout to the Highway 904/179 intersection be the next phase to be completed via an alternate route from the roundabout to Station Trail then along Live Oak Drive to Seaside Road to the Highway 904/179 intersection. The Planning Board discussed the final section of the Bike & Pedestrian Plan along Sunset Blvd. North from Station Trail to the Highway 904/179 intersection and reached a consensus to reserve that section for further discussion and funding research before making a recommendation to Council.

MEMBER STEINER MADE A MOTION TO RECOMMEND THE FOLLOWING TO THE COUNCIL CONCERNING THE BIKE AND PEDESTRIAN PLAN FROM THE HIGHWAY 904/179 INTERSECTION TO STATION TRAIL:

- ESTABLISH AN ALTERNATE ROUTE ALONG SEASIDE ROAD, LIVE OAK DRIVE, AND STATION TRAIL WITH A SHARE THE ROAD DESIGNATION;
- PARTNER WITH THE COMMERCIAL DEVELOPER TO CONSTRUCT A SIDEWALK WITH A MINIMUM WIDTH OF 6' BUT 8' IS RECOMMENDED ALONG SUNSET BLVD. NORTH FROM STATION TRAIL TO THE ROUNDABOUT SIDEWALK;
- CONTINUE TO FUND THE CIP BIKE & PEDESTRIAN PLAN RESERVE ACCOUNT WHILE THE PLANNING BOARD CONTINUES TO DISCUSSION AND RESEARCH FUNDING OPPORTUNITIES FOR THE SUNSET BLVD. NORTH SECTION AND THE OLD GEORGETOWN ROAD SECTION TO CONNECT THE SANDPIPER BAY, WYNDFALL AND CAPE SIDE COMMUNITIES.

VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Vision Plan Conversion to Overlay District

The Board reviewed the Vision Plan study area and determined that the MB-1, MB-2, MR-2A and RI-1 Districts are included. The Board reached a consensus that MR-2A should not be included in the Overlay District.

MEMBER KEHRBERG MADE A MOTION TO REMOVE THE MR-2A DISTRICT FROM THE OVERLAY DISTRICT. MEMBER KESTERSON SECOND THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Board reviewed the Study Area Map in Article 1 and amended the verbiage to only include the districts affected and their locations. The Board reviewed Article 4, and Appendix 1, 2, and 3 and amended it as editor noted on the attachment. Staff research items as follows were discovered during the development process:

- Can sidewalk installation be included in other districts,
- Develop recommendation for UDO amendment for straight instead of winding sidewalks,
- Can encouraging (colors, textures, etc.) preferences be added to Article 9,
- If Sunset Blvd. North speed limit is reduced by NCDOT are turning lanes still required,
- Can UDO require mailboxes to be in parking areas,
- Obtain corridor tree and height suggestions from landscaping contractors

Staff will report findings to the Board as soon as possible.

The Board reached a consensus to remove the Implementation Strategy, and Appendix 1, 2 and 3 from the Overlay District document, but the Board will continue utilizing these sections for future recommendations to the Town Council.

The Board reached a consensus to cancel the September 4, 2014 Meeting.

VICE-CHAIRMAN VINCENZ MADE A MOTION TO ADJOURN THE AUGUST 21, 2014 RETREAT MEETING. MEMBER KESTERSON SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary

*The August 21, 2014 minutes were approved by the Planning Board during the February 5, 2015 meeting.